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THE REPUBLIC OF UGANDA

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Tuesday, January 3, 2023

**To all Head Teachers,
Government Aided Primary Schools,
Kakumiro District,
KAKUMIRO**

TREATMENT OF EXTRA SCHOOL CHARGES IN GOVERNMENT AIDED PRIMARY SCHOOLS

1. I refer you to The Education (Pre-primary, primary and post primary) Act, 2008, hereinafter referred to as The Act.
2. Section 9 of The Act Prohibits charging for education in UPE or UPPET details of which are quoted below for ease of reference:

Section 9(1): No person or agency shall levy or order another person to levy any charge for purposes of education in any primary or post primary institution implementing UPE or UPPET programme.

Section 9(2): The provisions of subsection (1) shall not be construed to deter the management of any school or institution implementing UPE or UPPET programme from collecting or receiving voluntary contributions or payments from parents and well-wishers to contain a state of emergency or any urgent matter concerning the school.

Section 9(3): No pupil or student shall be sent away from a school or an institution or denied access to education for failure to pay any contribution referred to under subsection (2)

Section 9(4): A person who contravenes subsections (1), (2) and (3) commits an offence and is liable on conviction to a fine not exceeding fifty currency points or imprisonment not exceeding twelve months or both

3. Sections 57(d) and 57(g) of The Act empower the Minister of Education and Sports by statutory instrument to make regulations providing for the management and control of schools and regulating the fees payable at any school. Accordingly, The Education (Management Committee) Regulations, herein after referred to as Regulations, were issued and are set out in the Second Schedule to The Act which shall apply to the management of primary schools whether Government or privately owned.
4. Regulation 15(2)(f) mandates the head teacher to administer in a proper manner the funds of the school in accordance with Regulation 193 of The Local Government (Financial and Accounting) Regulations (SI 243-15) **and instructions from the Chief Administrative Officer in whose jurisdiction the school is located;**
5. Regulation 15(2)(b) provides that it shall be the duty of the head teacher to ensure that there shall be no payment of tuition fee at any Government and grant aided primary school, **except where such fees are prescribed by the Minister under the Act as provided for under section 15(3);**
6. Further, it is the duty of the head teacher under Regulation 15(2)(g) to ensure non-payment of parents-teachers association charges;
7. Regulation 15(4) provides that where the school has boarding arrangements, **the charges shall be determined by the management committee in consultation with the District Council** and the school shall also operate a day section;

8. Regulation 15(5) provides that there shall be no fees collection for building classrooms, teachers' houses, latrines, uniforms, buying text books, furniture, test or examinations but a school in the area of jurisdiction of an urban council may levy a charge for administrative and utility expenses not exceeding UGX 10,400 per school year or as may be prescribed from time to time and subject to these regulations, any school may levy a charge for mid-day meals **as determined by the management committee in consultation with the district council:**
9. Regulation 15(5) provides that the taking of mid-day meals at school and the payment for such meals shall be **voluntary and no pupil who has opted not to pay or take mid-day meals at school shall be excluded from school for non-payment for such meals:**
10. Any head teacher or teacher who willfully or knowingly contravenes this regulation [Regulation 15] shall be punished and the punishments include suspension, interdiction, dismissal, refund or prosecution in courts of law as provided for under Regulation 15(8).
11. This is therefore to bring to your attention and remind you of the legal framework related to treatment of extra school charges in government aided primary schools. Please comply accordingly.



Mawejje Andrew
CHIEF ADMINISTRATIVE OFFICER/ ACCOUNTING OFFICER
VOTE 844: KAKUMIRO

DISTRIBUTION

The Resident District Commissioner, Kakumiro District
The District Chairperson, Kakumiro District
The District Education Officer, Kakumiro District